

1. Whenever you Add an Employee, after writing Name, Employee type the Appointment Date & Retirement Date should be in the format given below.

NOTE: Please do not use a forward slash or dot in the Date Format. Use hyphen for date format. **Example = 29-09-2002**

The screenshot shows a web application interface with a red header bar containing three tabs: 'Home', 'Details', and 'Budget'. The 'Details' tab is active. Below the header, there is a form titled 'Add Employee'. The form contains the following fields:

Title	Mr ▼
First Name	Sunil
Middle Name	
Last Name	Verma
Employee Type	Permanent ▼
Appointment Date	28-09-2002
Retirement Date	31-03-2062
Teacher Type	Accountant ▼
Status	Active ▼

At the bottom of the form, there is a 'Save' button.